



## SENIOR ADVISOR, PROPERTY Acquisitions

**Metrolinx** is an agency of the Government of Ontario and its goal is to create a transportation network that enhances the prosperity, sustainability and quality of life for the Greater Toronto and Hamilton Area. It leads the planning in the region with its Regional Transportation Plan that guides the work and investments of the organization. It builds light transit, bus rapid transit and Regional Express Rail and operates GO Transit, UP Express and PRESTO.

Our Property Acquisitions Group within the Capital Projects Group (CPG) is looking for a Senior Advisor, Property to coordinate critical on-time property acquisition to facilitate success for new projects.

### **Key Responsibilities:**

- Assists with identification of temporary and permanent property requirements for new projects, and supports negotiations and expropriations of required properties in accordance with project budgets and schedules
- Coordinates acquisition of land or interests in land by expropriation
- Coordinates and negotiates complex real estate agreements that represent corporate and project interests
- Negotiates land, building, and retail leases based on market rent opinions, in accordance with Ministry and Corporate guidelines; prepares recommendations for approval by the Executive Committee and / or Board
- Coordinates the execution of property and real estate agreements in conjunction with other parties, involving extensive coordination / liaison with outside agencies, affected property owners, consultants, tenants, legal / planning staff and design consultants
- Provides preliminary opinions of market value and market rent by completing value estimates
- Maintains ongoing status report for all active files.

**Location:** 130 Adelaide Street West

### **Qualifications:**

- Completion of a degree in Business Administration, Real Estate, or a related discipline – or a combination of education, training and experience deemed equivalent
- Minimum eight (8) years' related experience coordinating critical on-time property acquisition and utilities through third parties
- Knowledge of real estate and property acquisition through third parties
- Project coordination experience to coordinate acquisition of land or interests in land by expropriation, complex real estate agreements, execution of property and real estate agreements, and site plan approvals
- Tact, diplomacy, and negotiation skills to negotiate expropriations of necessary properties; land, building, and retail leases; and complex real estate agreements,
- Interpersonal and oral/written/presentation communication skills to perform public relations duties at public meetings with local rate payer groups, politicians, and municipal officials, and develop reports, agreements, and recommendations

To apply for this position, please submit your resume online, no later than **July 26, 2019**

Please be advised, Metrolinx uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition. Please be advised that a Criminal Record Search may be required of the successful candidate. Should it be determined that any background information provided be misleading, inaccurate or incorrect, Metrolinx reserves the right to discontinue with the consideration of your application.

**We thank all applicants for their interest, however, only those selected for further consideration will be contacted. Accommodation will be provided throughout the hiring process, as required.**

***AN EQUAL OPPORTUNITY EMPLOYER***

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